

FREE MEDICAL ASSISTANT TRAINING

PROGRAMS BEGIN: SEPTEMBER 7, 2022

**1 YEAR PROGRAM • 2 SEMESTERS
FULL-TIME CLASSES • 29 COLLEGE CREDITS**

Employer requirements for medical assistants in Western Massachusetts are changing as healthcare changes. The quality and standards for training programs varies widely, with no statewide certification standards. Bilingual medical assistants are particularly in demand. Medical assistants help doctors, nurses and other medical professionals with both administrative and clinical tasks, most often in a physician's office. Care for patients directly by taking and recording vital signs and medical histories, preparing patients for examination, drawing blood, and administering medications as directed by a physician. They keep medical offices running smoothly by scheduling appointments, keeping medical records, billing, and insurance coding.



To sign-up or for more information please contact one of the individuals below :

Bev Waite, 413- 858-2856
bwaite@masshirespringfield.org

Sue Yelle, 413-322-7183
SYelle@massshireholyoake.org

Eligibility Requirements:

- Unemployed or Under-employed (working only part-time)
- High School Diploma or equivalent
- Legally able to work in the U.S.
- Assessment testing and an interview is part of the selection process
- Meet program's health requirements, including COVID vaccine
- Pass a CORI/SORI test
- Pass a drug test which includes THC



Medical Assistants generally work in doctor's offices and community health centers.